**Higher Level Teaching Assistant Vacancy**

We are seeking to appoint a caring and enthusiastic Higher Level Teaching Assistant to work in our Early Years classroom.

**Salary Band: HLTA Band 5**

**Contractual Hours: 30 Hours a week**

**Term Time Only**

**Permanent contract starting ASAP**

**Working Patterns: Monday to Friday 8.30am – 3.30pm**

**Job Details:**

Belford Primary School’s governing body seek to appoint a caring and effective Higher Level Teaching Assistant to join our Early Years team. The successful candidate will be an experienced HLTA, preferably with current experience working in Early Years.

Belford Primary School is a small rural primary school only a few minutes’ drive from the beautiful Northumberland coast. Classes are small, with a high level of adult support, which helps form strong relationships within the school.  Our aim is to recognise the talents of each pupil and to have the highest expectations for their achievements whilst teaching them the necessary skills for life-long learning. We have extensive outdoor space, including an effectively used Forest School. Our educational philosophy is encapsulated by our motto “Make, Believe, Learn, Achieve”.

Applicants must:

* **Be an Early Years Practitioner with HLTA status, (HLTA qualification or higher relevant qualification)**
* **Have excellent interpersonal skills;**
* **Have experience of meeting a range of Special Educational Needs;**
* **Have confidence in their own literacy and numeracy skills;**
* **Have a friendly, positive and flexible approach**

In return we can offer an exciting opportunity to be a part of our nurturing community, working with happy children who love coming to school each day.

We are strongly committed to safeguarding and promoting the welfare of all children and young people and expect all staff to share this commitment. An enhanced Disclosure and Barring Service (DBS) disclosure is required for this post.

Informal discussions prior to interview are encouraged. Please contact Claire Fairbairn (our school admin officer) to arrange a phone conversation.

Email: admin@belfordprimary.northumberland.sch.uk Tel: 01668 213372

Further information about the school can be found on our website:

http://www.belfordprimary.northumberland.sch.uk/website

**Applications should be returned to school by midday on Friday 3rd October 2025.**

Interview Date: TBC

Application forms can be handed, or posted, into the main school office or emailed to admin@belfordprimary.northumberland.sch.uk

School Name: Belford Primary School

Full address: West Street, Belford, Northumberland Postcode: NE70 7QD

Tel.: 01668 213372

e-mail: admin@belfordprimary.northumberland.sch.uk

Website address: http://www.belfordprimary.northumberland.sch.uk/website